**Study Visit for educational specialists – Professional and Leadership Development Training in a Finnish context.**

**School Sector, 30/9/2018-4/10/2018**

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| **PART 1: APPLICANT DETAILS**  |
| **First name:** |  |
| **Family name:** |  |
| **Email:** |  |
| **Mobile phone:** |  |
| **Specific needs (dietary/access):**  |  |

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| **PART 2: ORGANISATION DETAILS** |
| **Name:** |  |
| **Address:** |  |
| **Website:** |  |
| **Key target groups:**  |  |
| **Your Position in the organization:** |  |
| **☐** **Public organisation ☐** **Private organisation**  |

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| **PART 3: EXPERIENCE AND RELEVANCE** |
| **Outline your personal experience and connection with the event topics:**  |  |
| **How would you like to incorporate the learning from the event into your current/future work?** |  |
| **Have you participated in an Erasmus+ project before?**  |  |

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| **DECLARATION** |

Please note that to participate you must agree to the following conditions:

**☐** I confirm that I have approval from my organisation to participate in this event.

**☐** I commit to take part in the full duration of the event.

**☐** I agree that the required co-financing of 5% as outlined by the National Agency will be paid.

**☐** I agree that information about my organisation will be shared with other participants.

**☐** I acknowledge that the event may be photographed or recorded.

With my signature, I hereby confirm the correctness of my application. The provision of personal data is purely voluntary. However, failure to provide such data may make it impossible to process your application and communicate with you.

All personal data requested and contained in the application shall be processed solely for purposes in connection with the organisation, implementation, documentation and follow-up of the TCA as well as for the creation of a list of participants, photos/ group photo, video- audio recordings, printed material for the TCA. The material is collected and/or distributed to document the TCA and facilitate the exchange between the participants for an indefinite amount of time. Co-organizers of this TCA may receive the contact details as well and will be provided with a list of participants for documentation and justification of their efforts. This processing of personal data is under the responsibility of IKY/NA and the NA organizing the TCA of the Erasmus+ Programme. You, on written request, can exercise your rights to gain access to your personal data, to correct any information that is inaccurate or incomplete; to address any questions regarding the processing of your personal data and to cancel or oppose your registration. This authorization may be revoked but without retroactive effect.

As this processing collects and further processes personal data, the Hellenic law Statute 2472/1997 (Official Government Gazette A 50/1997) as amended and in force, the Regulations (EC) 45/2001 and (EU) 2016/679 of the European Parliament and of the Council and the terms of use are applicable. For the purposes of this collection, the personal data you provide may be disclosed co-organizers, to Government departments, National Agencies, the European Commission, organisations and service contractors that are directly involved in the TCA, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation.

I am informed, I expressly authorize and I unreservedly consent to all the above mentioned by filling in and submitting this registration form to the IKY/ NA organizers.

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| **Date:**  |  |
| **Signature of applicant:**  |  |

**Application deadline: 26/6/2018**

**Please return this application form to** **edagre@iky.gr****.**